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| **Engineering Notebook Rubric** |

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| **Elements** | **Description** |
| Organization | The content has been organized using the appropriate method. The required information is easy to locate A table of contents clearly and correctly lists all contents. The notebook contains a chronological section as well as sections for References and Contacts.  Table of contents, page numbers, Signatures, Dates |
| Daily Entries | Details of information gathered and work accomplished for each day are entered for all work days since last check.  Warm Up, Lesson Title, Description, Drawings, Labels, Conclusions |
| Content | Notebook entries are sufficiently descriptive to completely recreate the daily accomplishment. Frequent reflections on work and future needs are included.  Your Notebook should tell a complete and accurate story of what we have done in class? |
| Drawings and Sketches | Sketches are in ink or color pencil, neat, complete, and annotated to show all important information. Heading information is complete and accurate.  Neat, Labeled, Description, Initialed |

Sections are worth 25 Points Each

**BE NEAT, BE ACCURATE, BE LEGIBLE AND BE THOROUGH**